

# Zoning Confirmation Letter Request

CHARTER TOWNSHIP OF CANTON  
DEPARTMENT OF MUNICIPAL SERVICES  
PLANNING SERVICES  
1150 S. Canton Center Road, Canton, MI 48188 • 734/394-5200

## General Information:

1. Name of Applicant: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Location of Property:

2. The property is located on the (check one) N S E W side of \_\_\_\_\_ Road.  
Between \_\_\_\_\_ and \_\_\_\_\_ Road.
3. Name of Project: \_\_\_\_\_
4. Parcel(s) tax ID number(s) \_\_\_\_\_
5. Address: \_\_\_\_\_
6. List attached exhibits if any (example: location map, legal description etc):

Information Requested (list specific information or attach sample):

For Township Use

Date Received: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

**NOTE: THERE WILL BE A 3 TO 5 DAY TURN AROUND FOR REQUESTED INFORMATION.**



# Planning Services Fee Schedule

<i>Type of Application</i>	<i>Fee</i>
Certificate of Compliance.....	\$75
Certificate of Compliance (name or ownership change only).....	\$50
Certificate of Compliance Seasonal Sales Permit.....	\$350
Certificate of Compliance Temp Outdoor Dining Permit ...	\$350
Zoning Confirmation.....	\$75
Tree Removal.....	\$100 + \$50/acre or part of *(A)
Commercial/Industrial/Condominium Landscape Inspection/Re-inspection.....	*(B) (for overall common area inspections)
Landscape Minor Re-Inspection.....	*(B)
Address Request Application.....	\$150 + \$10/address
Future Land Use Amendment.....	\$2,500
Zoning Amendment Application.....	\$1,500
Zoning Text Amendment.....	\$1,800
Conditional Zoning Amendment.....	\$2,500 + recording fees
Zoning Board of Appeals.....	\$515 (Single Family Residential)
Zoning Board of Appeals.....	\$665 (Commercial)
Zoning Board of Appeals Special Meeting.....	\$815
Special Land Use (new developments).....	\$1,500 + \$30/acre or part of *
Special Land Use (existing building, no site changes).....	\$1,000
Special Land Use (Single Family Residential).....	\$300
Preliminary PDD (Major).....	\$4,000 + \$150/acre or part of *
Final PDD (Major).....	\$2,500 + \$100/acre or part of *
Minor PDD.....	\$2,500 + \$100/acre or part of *
PDD Amendment.....	\$2,500
Subdivision Tentative Preliminary Plat.....	\$3,000 + \$30/lot *(A)
Subdivision Final Preliminary Plat.....	\$1,500 + \$15/lot *(A)
Subdivision Final Plat.....	\$1,500 + \$75/lot (land record fee) *(A)
Dev. Instigated Rev. Approved Plat.....	\$1,500 + \$15/lot *(A)
Replat.....	\$75/lot (land record fee)



# Planning Services Fee Schedule

<i>Type of Application</i>	<i>Fee</i>
Site Plan Commercial/Industrial New Construction.....	\$3,000 + \$150/acre or part of *(A)
Addition to existing Structure.....	\$1,500 + \$150/acre or part of *(A)
Developer Instigated Revisions .....	\$1,500 + \$150/acre of part of *(A)
Site Plan Review (Administrative review by Planning Services only).....	\$750 *A
Marketing Sales Trailer.....	\$1,500 + \$150/acre or part of *
Commercial Master Sign Plan.....	\$300 + \$10/per tenant space
 Multiple Residential and Mobile Home	
New Construction.....	\$3,000 + \$30/unit *(A)
Addition to Existing Structure .....	\$1,500 + \$30/unit *(A)
Developer Instigated Revision .....	\$1,500 + \$30/unit *(A)
 Site/Detached Condos Prelim Plan.....	
Site/Detached Condos Final Plan.....	\$3,000 + \$30/unit *(A)
Replat/Change to Master Deed.....	\$1,500 + \$75/unit (land record fee) *(A)
Replat/Change to Master Deed.....	\$75 /unit (land record fee)
 Property Split/Combinations.....	
Private Road Site Plan (includes lot split fee).....	\$1,200 + \$75/lot or unit
Land Record Change.....	\$2,500 + \$75/unit (land record fee)
	\$75/lot or unit (land record fee)
 Variance Subdivision Control Ordinance.....	
Variance Condominium Ordinance .....	\$600
	\$600

*NOTE: Review fees include the initial review and review of one revision. Any additional reviews shall be charged half the original fee.*

**\* For parcels over .1 acres calculate the fee by going up to the next whole acres.**

**For example: 3.1 acres = 4.0 acres**

## **A - Landscape Plan Review Deposit:**

For plans that require a landscape plan, a deposit may be required in the estimated amount of expenses for a contracted landscape plan reviewer to review the plans. The deposit amount is calculated by the Township's Community Planner or designee based on the estimated time for the Township's contracted landscape plan reviewer to review the plans. The Township review costs are deducted from the deposit and any remaining funds are returned.

## **B - Landscape Inspection Deposit:**

The landscape inspection deposit is the estimated amount of expenses for the Township's involvement in the inspection of landscaping and other site improvements. The deposit amount is calculated by the Township's Community Planner or designee based on the estimate time for the Township's contracted landscape and site inspector to conduct inspections for the project. Township expenses are deducted from the deposit and any remaining funds are returned.

